

**MINUTES OF SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
SOUTHGATE SANITATION DISTRICT  
ARAPAHOE AND DOUGLAS COUNTIES, COLORADO**

**October 28, 2009**

The Board of Directors of the Southgate Sanitation District, Arapahoe and Douglas Counties, Colorado, met in special joint session with the Board of Directors of the Southgate Water District on Wednesday, October 28, 2009, at the office of the District, 3722 East Orchard Road, Centennial, Colorado 80121. The meeting was called to order at 10:15 a.m., by the President and Chairman, John J. Herbolich. These minutes reflect the proceedings of the Board of the Southgate Sanitation District.

Notice of the meeting was duly posted as required by law. The agenda for this meeting was posted at the District office more than 24 hours before the meeting convened. The purpose of the meeting was stated to be for the purpose of for discussion of the findings and recommendations of the Districts' Organizational Assessment consultant, and any business which may lawfully come before the Board of Directors.

The following Directors were present:

David Bickham  
John J. Herbolich  
Terry Kirkpatrick  
George J. MacDonald  
Don E. Winslow

Also present were:

Duane Tinsley, District Manager  
Michael Smith, Organizational Assessment Consultant

**Approval of Agenda:**

Director MacDonald MOVED to approve the agenda as presented. Director Kirkpatrick SECONDED the motion. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED.

**Public Comment:**

No public comment was offered.

**Executive Session:**

Director MacDonald MOVED and Director Kirkpatrick SECONDED a motion to adjourn to executive session pursuant to 24-6-402(4)(f) of the Colorado Revised Statutes for purposes of discussing non-individual specific personnel matters; as to the Organizational Assessment consultant's findings and recommendations. Upon a call of the vote, all Directors present voted "AYE", and the motion was declared UNANIMOUSLY PASSED. The Board adjourned to executive session at 10:17 p.m.

The Board reconvened in regular session at 12:42 p.m., at which time Chairman Herbolich announced that only matters pertaining to non-individual specific personnel matters had been discussed during the executive session.

The audio record (tape) of the Executive Session was delivered to the Secretary of the Board for safekeeping.

Chairman Herbolich reported that the Board had requested a proposal from Michael Smith for consulting services associated with the update of the District's strategic plan.

**Other Matters:** None.

**Adjournment:**

There being no further business to come before the Board of Directors, it was the consensus of the Board that the meeting be adjourned at 12:43 p.m.

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Director

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President & Chairman

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Director

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Director

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Director